



Lewis Ginter Botanical Garden

*Grow there.*

## Class Cancellation & Registration Fee Refund Policy

### Classes cancelled by the Garden:

Classes may be cancelled for insufficient enrollment up to one week before the start date, or may be cancelled due to instructor conflicts.

Classes cancelled due to inclement weather will be rescheduled at the most convenient date and time for students and instructor.

Fees for classes cancelled by the Garden may be credited to a future class or refunded. All credits must be used within 12 months.

### Student cancellations:

Students cancelling registrations up to two weeks before the class may have their fees credited to a future class.

If a cancellation causes class enrollment to fall below the minimum required for the class, no credit will be issued unless the spot can be filled.

Requests for refunds are considered on a case-by-case basis: for these cancellations, contact the Adult Education Coordinator directly: 804-262-9887 ext. 328.

### Symposia and Special Events

Because symposia are one-time events in the education year, cancellation and refund policies for those events may vary. Check the individual symposium description and registration information for details.

11/28/2011