

Creating Your ACTIVE Net Account

To register for activities and reserve facilities, you will need to create an ACTIVE Net account.

Step One:

Type **[apm.activecommunities.com/lewisginter/]** into your browser.

Step Two:

Click *Create an Account*.



Step Three:

Fill in your name and address. Required fields are denoted by a red asterisk (*). Click *Next*.



Name & Address

Please note that in order to create an account for a child you must create an account for an adult first. Additional family members can be added to your account during registration.

* Denotes a required field.

Customer Title

Please select your title... ▾

* First Name

* Last Name

* Street Address

* City, State, Zip Code

Richmond VA 23228

[Cancel & Return Home](#)


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Step Four:


Fill in your Contact Information. Required fields are denoted by a red asterisk (*).

***Note: To receive text message alerts, including cancellation notifications, please indicate your cell phone carrier and check the box “Yes, I agree to receive text messages. The Garden will only use text alerts for emergency situations.**




Contact Information

Please enter your contact information.
* Denotes a required field.

* Home Phone Extension
Work Phone Extension
Cell Phone
Cell Carrier 
 Yes, I agree to receive text messages.
Fax Extension
 Yes, I am the main contact for my family
* Email address
Additional email address
 Yes! Please email me the latest news and information.
 Yes! Please mail me the latest news and information.

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Tip: Select your cell Carrier to receive text messages.

Click *Next* when complete.

Step Five:

Enter your personal information. Required fields are denoted by a red asterisk (*). Select Member or Non-Member for Customer Type. This selection will affect whether you receive Member or Non-Member pricing.



Personal Information

Please enter your personal information.
* Denotes a required field.

Date of Birth

* Customer Type
 ▼

Subscription Lists

Questions
Please enter your LGBG Member number


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Annotations:
Red arrow pointing to Customer Type dropdown: Select Member if you are a Member of Lewis Ginter Botanical Garden
Select Non-Member if you are not a Member
Red arrow pointing to Member number input: If you are a Garden Member, please enter your Member number. This field is not required.

Click *Next* when complete.

Step Six:

Provide your Account Information. All required fills are denoted by a red asterisk (*). Create a secure password you will be able to remember, but others will not be able to guess.



name & address contact information personal information **4** account information

Account Information

Please enter your account information.
* Denotes a required field.

* Email address

* Password

* Confirm Password

By creating an account, you are agreeing to terms of use and privacy rights.

Lewis Ginter Botanical Garden:
[Terms of Use](#) | [Your Privacy Rights](#)

Active Network, LLC:
[Terms of Use](#) | [Copyright Policy](#) | [Your Privacy Rights](#)

Once you complete all required fields, click *Create Account*.

Congratulations, you have created your ACTIVE Net account. You are now ready to register for classes, symposia, camps and other Garden events.