**Lewis Ginter Botanical Garden**  
**Accounting Form**  
**EIN:** 54-1273467

**Vendor, Company or Organization:**  
Name:  

<table>
<thead>
<tr>
<th>Daily Sales</th>
<th>Record Sales NOT including Sales Tax In this column</th>
<th><strong>OR</strong> Record Sales including Sales Tax in this column</th>
</tr>
</thead>
</table>
| **Friday, September 17, 2021** | A $ | $ | $  
| **Saturday, September 18, 2021** | B $ | $ | $  

**Sales Total without sales tax:** C $  

Sales with Sales Tax Sub-Total divided by 1.060 =  

\[ \text{Sales Total without sales tax:} \quad C = \frac{\text{Sales x 0.15}}{1.060} \]  

**Commission to LGBG (15% of Sales without Sales Tax):**  
D $  

Multiply Sales Total "C" by 0.15

**Additional Fee Payments to LGBG:**  
E $  

(Table Rental, Upaid Area Rental, etc.)

**Total Payable to "LGBG":**  
F $  

\[ F = \text{Sum of } D + E \]

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**Thanks for Participating in the Volunteer Plant Sale!**

All Proceeds go to Support Lewis Ginter Botanical Garden, a non-profit organization serving Richmond since 1984.

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**For LGBG Accounting Use:**

- Date:
- Amount:
- Cash: Y / N
- Check #:
- Processed by: