

# HOLIDAY EVENTS

NOVEMBER 20, 2023 - JANUARY 7, 2024



## HOLIDAY EVENTS DURING DOMINION ENERGY GARDENFEST OF LIGHTS

- Two -Hour to Four-hour rental period
- Rental fee includes GardenFest admission, up to the venue capacity
- On-site catering through exclusive Garden partner, Restaurant Associates
- A signed contract and security deposit of \$500 are required to secure a reservation
- Questions? Contact the Facility Events Department at [facilityevents@lewisginter.org](mailto:facilityevents@lewisginter.org) or 804.262.9887 ext 345 or 224

### Venue Options:

#### ROBINS ROOM

**Rental Times:** Monday-Sunday, any timeframe between 4:30 pm and 9 pm (2 hr minimum)

This charming and beautiful room is magical during the holiday season. The Garden's horticulturists adorn the space with festive botanicals and delicate ribbon, creating a one-of-a kind atmosphere. In addition to its wonderful garden-themed décor, the Robins Room offers chandelier and recessed lighting on dimmer, and an audio package that includes a 5-disc CD player, iPod connection, wireless microphones, and a podium.

#### CAPACITY

Cocktail Reception (with dancing): 80  
Cocktail Reception (without dancing): 125  
Plated Dinner (without dancing): 96  
Buffet Dinner (without dancing): 80

Sunday - Wednesday	\$3,000
Thursday - Friday	\$3,250
Saturday	\$3,500



#### BLOEMENDAAL HOUSE

**Rental Times:** Monday - Sunday, 5-9 pm

A quarter-mile walk\* through festively illuminated gardens leads you to this historic home offering unparalleled ambiance. The decked halls and window views of GardenFest create a wonderful backdrop for your event. Its proximity to the Children's Garden makes it an ideal location for family fun. Light acoustic music works best in this venue.

#### CAPACITY

Cocktail Reception (without dancing): 125  
Cocktail Reception (with dancing): 100  
Plated or Buffet Dinner: 48

Sunday - Wednesday	\$2,750
Thursday - Friday	\$3,000
Saturday	\$3,250



*\*Please remember to ask guests to dress appropriately for weather and walking distance*

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## KELLY EDUCATION CENTER: MASSY CONFERENCE CENTER

Option 1: Auditorium

Option 2: Auditorium & Azalea Room

Option 3: Azalea Room

### OPTION 1: AUDITORIUM

**Rental Times:** Monday-Sunday, any timeframe between 4:30 pm and 9 pm (2 hr minimum)

Located in the Kelly Education Center, adjacent to the Robins Visitors Center, the Massey Conference Center's elegant Auditorium offers rich appointments and an audiovisual package. The space features lush carpeting, fully adjustable lighting, outstanding acoustics, and offers an elevated stage for musicians, as well as a 12 x 12 foot dance floor (by request for an additional fee of \$175). The Auditorium's close proximity to special displays in the Library and Conservatory makes GardenFest of Lights easily accessible for your group. Groups that are interested in having a band or DJ must rent both the Auditorium and Azalea Room (see pricing below in the next section).

#### CAPACITY (WITHOUT DANCING)

Cocktail Reception: 200

Plated Dinner: rounds (of 8) 144, rounds (of 9) 162

Buffet Dinner: 96

Sunday-Wednesday \$3,500

Thursday - Friday \$3,750

Saturday \$4,000



### OPTION 2: AUDITORIUM & AZALEA ROOM

**Rental Times:** Monday-Sunday, any timeframe between 4:30 pm and 9 pm (2 hr minimum)

Located across the hall from the Auditorium, the Azalea Room can be paired with the Auditorium to provide more room for your event including additional space for food, beverage, or seating. Groups that have a band or DJ must rent both the Auditorium and Azalea Room.

#### CAPACITY (WITHOUT DANCING)

Cocktail Reception: 300

Plated Dinner or Buffet Dinner: 162

#### CAPACITY (WITH DANCING)

Cocktail Reception: 250

Plated Dinner or Buffet Dinner: 135

Sunday-Wednesday \$4,250

Thursday - Friday \$4,750

Saturday \$5,250



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## OPTION 3: AZALEA ROOM

**Rental Times:** Monday-Sunday, any timeframe between 4:30 pm and 9 pm (2 hr minimum)

Located in the Kelly Education Center, adjacent to the Robins Visitors Center, the Azalea Room is an ideal location for small groups, offering spectacular window views of thousands of lights and the gorgeous Conservatory. A small terrace allows guests easy access right into the heart of GardenFest of Lights.

### CAPACITY (NO DANCING)

Cocktail Reception: 50

Plated Dinner : 40

Buffet Dinner : 32

Sunday - Wednesday    \$1,500

Thursday - Friday       \$1,700

Saturday                    \$1,900



*Photo By: Tom Hennessy*

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